



**INTERFRATERNITY COUNCIL OF  
NEW MEXICO STATE UNIVERSITY  
CONSTITUTION AND BYLAWS**

## **PREAMBLE**

The North-American Interfraternity Conference and inter/national fraternities recognized by New Mexico State University hereby adopt this constitution and entered into a mutual pledge to work together for these specific purposes: to foster a spirit of friendliness and cooperative helpfulness among all fraternities on campus, to provide an organized agency by which fraternities can cooperate in matters of common concern relating to social affairs, school activities, rules regulating recruitment and initiation activities, financial issues, and scholarship standards, and to bring about closer relations between fraternities and the administration in promoting the general interest of the institution for the state.

## **ARTICLE I - NAME**

The organization's name shall be the Interfraternity Council of New Mexico State University.

## **ARTICLE II - PURPOSE**

The goal of the Interfraternity Council, hereafter called the IFC, shall be to develop, maintain, and promote Fraternity & Sorority Life on the New Mexico State University campus. This goal shall be achieved through the following objectives:

- To provide a forum for discussion and due consideration of matters of concern to member organizations,

- To emphasize cooperation between member organizations,
- To serve as the governing legislative body for member organizations,
- To develop standards, policies, and procedures relating to member organizations,
- To facilitate effective communication and cooperation between the FSL community, the University faculty and administration, the Associated Students of New Mexico State University, and the student body, and
- To protect and promote the interests of FSL organizations.

### **ARTICLE III - CONSTITUTION**

#### Section I

This Constitution of the Interfraternity Council of New Mexico State University corresponds to the bylaws of the North American Interfraternity Conference.

#### Section II

The Interfraternity Council of New Mexico State University will form its own bylaws, which do not conflict with those of the North American Interfraternity Conference.

### **ARTICLE IV - MEMBERSHIP**

#### Section I

I. Membership shall consist of Alpha Gamma Rho, Alpha Sigma Phi, Alpha Tau Omega, FarmHouse, Lambda Chi Alpha, Pi Kappa Alpha, Sigma Chi, Theta Chi, and Tau Kappa Epsilon, which are chartered student organizations with New Mexico State University and have approval from the IFC. There shall be two classes of membership: Full and Associate. Other fraternities may obtain membership in IFC through the process discussed in Article IV.

## Section II

I. Full membership shall consist of fraternities that are chartered student organizations of New Mexico State University and have the approval from the IFC per standard membership regulation. Chapters must fill out all necessary membership forms and provide all information required to the IFC.

II. A colony is a student organization committed to becoming a general Greek fraternity that has not yet reached regular membership status with said fraternity's headquarters or fraternities whose official membership falls below ten (10) members.

## **ARTICLE V - PETITION FOR MEMBERSHIP**

General Greek fraternities may establish recognized chapters at New Mexico State University only through a formal invitation extended by the University. The invitation is contingent upon petitioners meeting the criteria outlined in this document.

The following statement establishes the guidelines and procedures for colonizing a North American Interfraternity Conference or recognized inter/national [F]fraternity recognized by New Mexico State University. This statement is divided into two sections. Section I defines the benefits awarded to a colony

at New Mexico State University. Section II describes the procedure that an inter/national fraternity must follow to request colony status at New Mexico State University. This process complies with New Mexico State University Policy and is listed in the Student Rights and Responsibilities.

### Section I

- I. Groups looking to join the IFC can work jointly with the FSL Advisor and respected Inter/National Organization to provide IFC services to groups as they meet specific expansion requirements. The requirements are as follows:
  - a. The fraternal headquarters looking to expand must provide at least three (3) local alumni/volunteers with written commitments from each stating their intent to act as advisors for the new group.
  - b. Fraternal headquarters looking to expand must commit two (2) headquarters consultants to help the new group for a period of no less than two (2) weeks for recruitment and one (1) week for colony officer training/first colony meeting. This entails a minimum of three (3) weeks in total.
  - c. The FSL Advisor shall serve as a liaison to the new organization's inter/national headquarters and oversee the implementation of the Expansion and Colonization Process and Procedures and any other policies that may be jointly adopted at a subsequent date.
  - d. Each member organization shall maintain a policy of a 2.5 minimum cumulative high school or college (if established) GPA for joining an undergraduate chapter.

### Section II

The New Mexico State IFC recognizes responsible growth as follows:

- I. The IFC will never take a vote on recognition or expansion of an NIC member fraternity.
- II. Upon expressing interest in establishing a chapter, the IFC will grant time for expansion. The IFC can determine the best academic term for the expansion and

the expansion shall occur within four years from when the IFC is first notified of interest by said fraternity.

III. NIC Member fraternities with an interest group/colony already formed shall be granted IFC recognition. However, the IFC may elect to have an associate member status, provided reasonable written expectations and metrics are established to move from Associate Member Status to Full Member Status

IV. The IFC will never require NIC member fraternities or previous IFC member fraternities to present an expansion proposal to the IFC, although the IFC may require the member fraternity to submit documentation or do a virtual presentation to determine the best academic term for expansion.

V. Full Membership in the IFC is limited to those fraternities (including non-NIC organizations) that have adopted all NIC Standards, are affiliated with an inter/national organization, have received a charter/full chapter status with their inter/national organization, are an established student organization at New Mexico State University, and are men's fraternities.

VI. Associate Membership may be granted to organizations not meeting the above criteria. Only members from entire IFC member organizations are permitted to serve as IFC officers on the Standards Board or vote on Constitution and Bylaw amendments.

VII. The Associate Membership status will expire sixteen (16) academic weeks after inception into IFC if the new group still needs to receive recognized student organization status by New Mexico State University.

VIII. To comply with anti-trust laws related to associations, the IFC cannot restrict any group that meets the membership criteria (whether an NIC fraternity or not) from joining.

a. The IFC will never take a vote on recognition or expansion for an NIC member fraternity.

i. No member fraternity shall accept a petition for membership, grant colony or other affiliated status, or grant a charter to any group substantially representing an existing or previously resigned/disassociated

colony/active chapter of another member fraternity until the fraternity with which such group was previously connected, has officially given written notice to the NIC that all rights have been waived by them or until five (5) years has elapsed from the date of resignation/disassociation.

b. There shall be no tampering within the IFC

i. No member fraternity may contact another member fraternity's active chapter, associate chapter, or colony to discuss merging, transferring members, or the membership status of that fraternity unless they have written permission from the affected fraternity and is officially recorded with the NIC.

IX. The IFC will honor all organizational return agreements negotiated as part of a campus or IFC conduct process. Any organization returning to campus based on a return agreement will not be required to participate in any IFC or campus expansion process.

#### Section III - Active Chapter Membership

Chapters will annually renew active campus membership status with the IFC Membership Form. The form must be submitted by Recruitment Week of every Fall/Spring Semester. Bids will be held until the form is submitted, and new members will not be presented at New Member Presentation.

#### Section IV - Termination of Membership

If a chapter intends to terminate its IFC membership, it must complete and submit the Interfraternity Council Termination of Membership Form. In doing so, they will be stripped of their membership privileges. Once a chapter's membership is terminated, it must reapply according to Article IV Section II if it wishes to regain membership.

### **ARTICLE VI - CODE OF CONDUCT AND STANDARDS OF CONDUCT**

#### Section I

#### Code of Conduct

- I. Membership in the IFC is a privilege. The Code of Conduct binds each potential new, new, and active member. These standards do not conflict with New Mexico State University Policies and are intended to follow the spirit of all NIC risk management policies. Each member of the IFC is responsible to ensure that they:
  - a. Act as a gentleman, setting an example of moral behavior.
  - b. Conduct himself as a good student, neighbor, and citizen.
  - c. Obey the laws and policies of the United States of America, the State of New Mexico, Dona Ana County, the City of Las Cruces, and New Mexico State University,
  - d. Understands and abides by the Constitution and Bylaws of the IFC, and
  - e. Does not engage in, permit, or tolerate hazing or the unlawful use or possession of alcohol/controlled substances.
- II. If the IFC finds that any member fails or refuses to abide by this Code of Conduct, the IFC may take such actions as permitted in the Constitution and Bylaws to revoke an individual's membership at the discretion of the voting delegates.

## Section II

### Standards of Conduct

- I. The Standards of Conduct are a part of the IFC Code of Conduct. These Standards apply to all potential new, new, or active members for their conduct in the operation of their chapters and their conduct. The IFC views violations of these standards as a highly serious matter. The day-to-day responsibility of enforcing the Code of Conduct and these standards rests with the individual members and chapters.
- II. The Inter-Fraternity Council calls on each member and chapter to abide by and enforce these standards for the good of the FSL community at New Mexico State University.

## Section III

### Hazing



I. Hazing is contrary to the principles and teachings of FSL organizations. Hazing itself or conduct that represents Hazing is against the law in all jurisdictions. Conduct that represents Hazing shall under no circumstances be within the duties or obligations of a member of the chapters that constitute the Inter-Fraternity Council.

II. Definition

a. Hazing is any actions, behavior, and situations created by any chapter or by any member - pledge, active, or alumnus - as a part of the operations of any chapter voluntarily or involuntarily involving any member(s) or potential member(s) to produce or result in mental or physical discomfort, embarrassment, harassment, or ridicule as a prerequisite to or as a requirement for membership or initiation to their Fraternity, or which are otherwise prohibited by federal, state, provincial, local, or host institution policies, rules, regulations, statutes, or ordinances.

III. Prohibited actions, behaviors, and situations constituting hazing include, without limitation, the following in any form or of any kind:

- b. Paddling or physical abuse,
- c. Calisthenics or other exercises.
- d. Creation of fatigue[,](including sleep deprivation)
- ,
- e. Physical or psychological shocks,
- f. Kidnapping,
- g. Scavenger hunts result in physical or mental harm, destruction of property, and theft,
- h. Personal servitude,
- i. Verbal abuse,
- j. Required uniforms or costumes,
- k. Degrading, humiliating, or harassing games and activities,
- l. Lineups,
- m. "Hell week" or any pre-initiation or intensive/condensed programming before, following, or in connection with any chapter ceremony,
- n. The use of pledge requirements such as signatures or interviews as a means of harassment,

- o. Forced Activities involving the consumption of any alcohol or other beverage,
- p. Activities that would disrupt public order or tend to bring the FSL community into disrepute in the local community, and
- q. Any other activity not consistent with New Mexico State University's Code of Conduct, federal, state, or local laws.

#### IV. Violations

- a. Any individual or collective conduct or acts of omission or commission by any member or chapter meeting the definition of hazing as provided in this policy shall violate this policy.
- b. Any chapter Executive Committee member, actively or passively, involved in or in knowledge of any hazing activity is in violation of this policy, which can cause the member's chapter to also be in violation. This leaves said member subject to the same penalties as a chapter found in violation of this policy.
- c. Chapters performing programming or activities not included in their documented New Member Education and Membership Development Programs shall be in violation of this policy, and an investigation for hazing shall occur immediately.
- d. Any member who interferes or fails to cooperate with any investigation of possible violations of this policy or advocates/ encourages noncompliance/ interference with any such investigation shall be in violation of this policy.
- e. Any member witnessing or in knowledge of hazing/ potential hazing policy violations who fails to report said violations to an IFC Executive Board member, FSL Advisor, or University Official shall be in violation of this policy making them subject to the penalties as those members actively involved in hazing.
- f. Any chapter found not upholding any individual penalty or other sanction imposed on any member(s) for violating this policy shall violate this policy.

- g. The IFC reserves the right to ask a National Representative of an individual fraternity to be present at any meeting or hearing.

#### V. Procedure

- a. Any member of a Fraternity who receives information regarding a potential hazing policy violation must:
  - i. Immediately report the alleged activity and all available information to the IFC President and FSL Advisor. If the Hazing allegations warrant, the member disclosing the violation and the IFC President must ensure charges are accepted against the offending chapter and member(s) by this policy and the Constitution and Bylaws of the IFC
  - iii. During any investigation of alleged violations of this policy, all chapter recruitment, pledging, and initiation activities shall cease until the investigation is complete[,]. The results are to be reported to the IFC, and the chapter shall be authorized to resume such activities by the FSL Advisor.

#### VI. Penalties

##### a. Chapter

- i. Upon violation of this policy deemed by the Judicial Board, or their designees appointed for inquiry, to be chapter-wide, sponsored, or tolerated by the chapter or its membership, such chapter and its members shall be subject to one or more of the following penalties:
  - 1. Any individual members participating in any hazing activity will be immediately suspended and subject to expulsion from the IFC.
  - 2. The entire chapter will be subject to suspension or expulsion from the IFC.
  - 3. IF suspended, their status will be placed on provisional membership.
  - 4. The IFC shall consider the reinstatement of the chapter and release from provisional probation only upon the

recommendation of the Judicial Board and the FSL Advisor.

b. Individual

- i. Any member participating in any hazing activity or otherwise violating this policy will be immediately suspended and subject to expulsion from the IFC

Section II

Alcohol and Controlled Substances

Each member of the IFC is responsible for ensuring that he abides by the letter and spirit of applicable laws governing the use and possession of alcohol and controlled substances. Where local laws may pertain to conduct, federal, provincial, or state law shall govern individual conduct.

I. Additional Standards

- a. In addition to abiding by federal, provincial, state, and local laws governing or regulating the use, possession, and distribution of alcohol and controlled substances, the following standards apply:

- i. Each chapter shall comply with the rules, regulations, policies, and standards set by New Mexico State University.
- ii. No chapter of the IFC is authorized to apply for or hold any license for the sale, distribution, or dispensing of alcoholic beverages or other controlled substances.
- iii. No chapter funds may be used to purchase alcohol directly or indirectly.
- iv. No alcohol should be made available to anyone under the legal drinking age.
- v. "Passing the hat," taking up collections, charging admission, or accepting donations to purchase alcohol violates these standards.
- vi. Fundraising and philanthropy events should not involve alcohol or the representation of alcohol.
- vii. No possession or use of alcohol shall be at any activity or event when potential new members (PNMs) are present. All rush and

recruitment events must be alcohol-free in the designated area of the event (ex., a table at a restaurant or seats at a game).

- viii. No alcohol may be present before, during, or following any activity that is part of a New member education program of any chapter, initiation, pledging, or chapter meeting.
- ix. No member shall use or possess any controlled substance or paraphernalia at any chapter or IFC-hosted event. A member having a valid prescription is not in violation of this standard.
- x. Chapters are strongly encouraged not to pledge or initiate men who unlawfully use controlled substances.
- xi. All Chapters must follow the North American Interfraternity Council Alcohol and Drug Guidelines.
- xii. Any allegations of sexual misconduct are to be reported to an IFC Executive member, FSL Advisor, or a University Official.
- xiii. All Chapters are restricted from pursuing any investigation or prosecution of sexual misconduct or hazing allegations internally or externally. Such investigations shall be deemed in violation of this policy and may be subject to chapter sanctions.

## II. Education

- a. Chapters are strongly encouraged to conduct an alcohol and drug education program for chapter members and participate in alcohol and substance programs offered on campus.

## Section III

### Social Events

- I. Events held by chapters shall comply with campus rules and policies governing such events.
- II. A social event is a party or any gathering approved, sponsored, hosted, or arranged by a chapter or its

- members in the name of the chapter where alcohol is present.
- III. No chapter is authorized to sell tickets, cups, collect cover charges, charge admission, vend alcohol ,or engage in any other activity that is, or creates the impression that the chapter is, selling alcohol or permitting access to alcohol in a manner inconsistent with these standards.
  - IV. At any social event, no member may have alcohol in large quantities of individual containers, such as cases or half-cases, community sources of alcohol such as punch bowls, kegs, or party balls. All alcohol must be in original, commercially sealed containers.
  - V. Chapters should take reasonable steps to see that alcohol is not in the possession of anyone under the legal drinking age at social events.
  - VI. Drinking games or any activity that encourages binge drinking, such as beer bonging, directly violates these standards.
  - VII. All events hosted by an IFC-affiliated chapter must be registered and approved through an Event Form on Crimson Connection, and also presented at the IFC General Meeting before the event occurs. Examples of such events include, but are not limited to, Socials, Chapter Meetings, Philanthropy Events, and Chapter Retreats.
  - VIII. All chapters must take reasonable measures to mitigate unapproved outside substances from entering their events. This may include processes for checking IDs, questioning attendees prior to entering an event, etc.

#### Section IV

##### Little Sisters and Auxiliary Organizations

- I. The IFC does not recognize or approve the existence of "little sisters" or similar chapter programs, organizations, or chapter affiliation with auxiliary organizations not authorized in writing by the chapter's inter/national headquarters.

#### Section V

##### Gentlemen's Code

- I. Any fraternity affiliated with the IFC that violates the Gentlemen's Code of Conduct while participating in any competitive events such as Intramurals, Greek Week, and Philanthropies will be directed to the Judicial Board Process.

## **ARTICLE VII - GOVERNANCE**

### **Section I**

- I. The IFC will be governed by a body of delegates which consists of two representatives from each fraternity - [being] the[ir] Chapter President[, ] and an IFC Delegate - who are required to attend the IFC General Meetings scheduled by the IFC President.

### **Section II**

- I. Each Fraternity is entitled to one vote from the IFC Delegate, not the Chapter President.
- II. Members of the Executive Council do not have a vote. However, in case of a tie, the IFC President will be the deciding vote.
- III. **ADDITIONS SHOULD BE MADE TO THIS ARTICLE.**

## **ARTICLE VIII - EXECUTIVE BOARD**

### **Section I**

#### **Members**

- I. The members of the Executive Board shall be:
  - a. President
  - b. Executive Vice President
  - c. Vice President of Administration
  - d. Vice President of Risk Management
  - e. Vice President of Recruitment and Retention
  - f. Vice President of Finance
  - g. Vice President of Public Relations
  - h. Vice President of Service
  - i. Vice President of Scholarship
- II. These members shall form the Executive Board; vacancies in office shall be appointed by the President and confirmed by the IFC.

## Section II

### General Duties of All Officers

- I. Attend all regular and special meetings of the Interfraternity Council and Executive Board.
- II. Attend Executive Board training/retreat.
- III. Maintain an officer notebook.
- IV. Attend National or Regional Conference if funding permits.
- V. Perform all other duties generally associated with the office or directed by the IFC or FSL Advisor.
- VII. All Officers may head their own committees, consisting of member fraternities' executive chairs or other IFC-affiliated fraternity men on campus.

## Section III

### Officer Roles and Responsibilities

#### **I. President**

- a. Call and preside over all IFC meetings.
- b. Be fluent in the IFC Constitution and Bylaws Appoint committees and boards.
- c. Act as the official spokesperson of the IFC.
- e. Serve as an ex-officio member of all committees.
- f. Call for special/emergency meetings if necessary.
- g. Oversee all activities and operations of the members of the board.
- h. Assist other officers as needed or upon request.
- i. [Must be in person or on call two hours per week].
- j. Represent the IFC and fraternities to the University, students, administrators, parents, local community, and other bodies/institutions.
- k. Meet weekly/bi-weekly with the FSL Advisor if scheduling permits.
- l. Review, approve, and sign, as applicable, all IFC checks and contracts.
- m. Plan Officer training, workshops, and retreats with the FSL Advisor, and Executive VP
- n. Interview and help select the Greek Week Co-Chairs if needed.

#### **II. Executive Vice President**

- a. Act as Chairman of the Executive Board Meetings.



- b. Serve as the Chief Justice of the IFC Judicial Board.
- c. Maintain the Bylaws and act as the Parliamentarian to ensure that IFC legislation is carried out properly.
- d. Preside as judge over the Conduct Board Meetings.
- e. Coordinate New Member Presentation with the Panhellenic President-Elect.
- f. Serve as a liaison between IFC and Panhellenic[.] and attend all Panhellenic general meetings.
- g. Plan [with the FSL Advisor and President] all officer training, workshops, and retreats with the FSL Advisor and President.
- h. Assist all other officers as needed or upon request.
- i. Assume the duties of the President in his absence, inability to serve, or at his call.
- j. Serve as Intramural Committee Chairman.
- k. Assist in the planning of events that FSL organizations participate in, including but not limited to:
  - i. Greek Week
  - ii. Homecoming

### **III. Vice President of Administration**

- a. Record and file the minutes of all IFC and Executive Board meetings.
- b. Have meeting minutes accessible to all chapters within 48 hours after the previous meeting.
- c. Be responsible for all official IFC correspondence unless provided otherwise.
- d. Assist the President in tabulating votes.
- e. Recognize the official voting delegates from the member fraternities.
- f. Record attendance at all meetings of the IFC and the Executive Board.
- g. Maintain complete files of all minutes, records, committee reports, correspondence, contracts, membership rosters, policies, and history of the IFC.
- h. Work with the Panhellenic Vice President for Records when necessary.

- i. Be responsible for the storage and safekeeping of IFC belongings and maintaining supplies.

#### **IV. Vice President of Recruitment and Retention**

- a. Monitor all rush activities between member fraternities of the University and its scheduling and policy enforcement.
- b. Create a Rush Committee.
- c. Contact members of the rush committee and conduct rush meetings.
- d. The Committee shall help observe all Rush events, Rush rules, regulations, and procedures.
- e. Work with the Vice President of Public Relations to design all Rush materials and marketing efforts correlating with the fall and spring rush.
- g. Utilize resources such as campus and community radio, television, and newspapers if necessary.
- h. Supervise delegates and officers in organizing and distributing Rush materials.
- i. Maintain a line of communication with chapter Rush chairs.
- j. Organize fraternity participation on Move-In Day.
- k. Hold meetings and workshops for chapter Rush Chairs.
- l. Work within the Rush budget.
- m. Maintain complete and accurate records, including sign-ups, chapter membership, and Rush statistics.
- n. Process Rush applications.
- o. Follow-up on proper paperwork and record-keeping of Continuous Open Biddings.
- p. Work with Panhellenic Vice Presidents of Recruitment on joint projects related to recruitment.

#### **V. Vice President of Finance**

- a. Develop a detailed annual budget that includes anticipated income, expenses, and allocations for various events and activities.
- b. Collaborate with other executive members to align budget priorities with the overall goals and objectives of the IFC.
- c. Communicate dues and fines policies to all fraternity members, ensuring transparency and understanding.

- i. *Example: \$15 per active/new member invoiced to each Chapter following their Recruitment events in the Fall and Spring semesters.*
- d. Establish clear financial policies and procedures to ensure consistency and transparency in financial transactions.
- e. Provide regular updates to members regarding their financial obligations and the overall financial health of the IFC.
- f. Implement an effective system for the timely collection of dues and fines.
- g. Provide a monthly financial report at both executive and general meetings.
- h. Foster collaboration with Panhellenic and other relevant organizations on financial matters, especially in the case of joint functions or shared expenses.
- i. Develop contingency plans for unexpected financial challenges or emergencies.
  - o Establish a clear policy stating that the IFC debit/credit card should only be used for expenses directly related to IFC activities, events, and approved budget items.
- j. Prohibit the use of the IFC debit/credit card for personal or any expenses unrelated to IFC business.
- k. Implement a system for documenting and justifying each debit/credit card transaction, including receipts and a description of the purpose.
- l. Review bank statements to verify all charges and reconcile them with supporting documentation.
- m. File Tax Forms.

**VI. Vice President of Risk Management**

- a. Act as Parliamentarian for the conduct board.
- b. Help coordinate a speaker per semester if budgeting permits.
- c. Hold chapters accountable in submitting a detailed risk management plan at the beginning of every academic semester.
- d. Hold meetings and workshops for chapter risk management officers if need be.
- e. Meet with local organizations to further Risk Management protocols, collaboration, and outreach.

**VII. Vice President of Public Relations**

- a. Advertise fraternity life, commitment, and fraternity accomplishments to the community.
- b. Serve as the first point of contact for Las Cruces community service projects.
- c. Coordinate IFC involvement in ASNMSU's Keep State Great and The Big Event.
- d. Coordinate service opportunities for members of the Council.
- e. Host a semi-annual roundtable for the service chairs of all chapters.
- f. Work closely with the Vice President of Public Relations on all matters related to community outreach and the advertisement of philanthropies.
- g. Responsible for all matters pertaining to philanthropy, including aiding all member chapters in the advertisement and overall process of philanthropy and community outreach.

**VIII. Vice President of Scholarship**

- a. Assist the FSL Advisor in obtaining and compiling grade release forms, grades, and other stats.
- b. Notify all delegated members of IFC of available scholarship opportunities.
- c. Work with the IFC Executive Vice President, the Panhellenic President-Elect, and the Panhellenic Vice President of Scholarship to recognize chapter members who achieved a 4.0 GPA from the previous semester at the New Member Presentation.
- d. Sponsor scholastic and career programming.
- e. Sponsor programming aimed at serving upperclassmen, such as resume writing.
- f. Develop academic incentives and recognition programs.
- g. Host a semi-annual roundtable for the scholarship chairs of all chapters.

Section III

Representation Criteria

- I. To be a representative of the IFC, the individual must meet the following requirements:

- a. Must adhere to the Student Code of Conduct.
- b. Must have completed two semesters.
- c. Must have two semesters remaining of coursework at New Mexico State University when said individual would begin their position.
- d. Must maintain or exceed a cumulative GPA of 2.75.
- e. Must be an initiated fraternity member under the IFC and be within good standing of New Mexico State University.

#### Section IV

##### Nominations and Elections of Officers

- I. The officers shall be nominated by the second meeting of October and elected in the following meeting.
- II. Nominations for officers shall proceed in the following order:
  - a. Vice President of Scholarship
  - b. Vice President of Service
  - c. Vice President of Activities
  - d. Vice President of Public Relations
  - e. Vice President of Finance
  - f. Vice President of Recruitment and Retention
  - g. Vice President of Risk Management
  - h. Vice President of Administration
  - i. Executive Vice President
  - j. President
- III. After all nominations have been made, those nominated will be allowed to give a speech for the respected nomination in office at the following meeting.
- IV. Candidates will be elected by a simple majority of voting members of the IFC. In cases where an outright majority cannot be reached, a runoff shall occur until a simple majority elects one candidate.
  - a. Voting will be done by secret ballot.
- V. New officers will take office on the first day of Spring Semester classes.

#### Section V

##### Executive Board Regulations

- I. At most, two (2) members of the same fraternity may hold office on the IFC Executive Board.

II. Members of the Executive Board must follow these regulations:

- a. The President and Executive Vice President must be from different fraternities.
- b. The President and Vice President of Recruitment & Retention must be from different fraternities.
- c. The President and Vice President of Administration must be from different fraternities.

## Section VI

### Impeachment Process

I. Impeachment of an IFC Executive Board member shall occur following these procedures:

- a. An official accusation must be submitted, in writing, to the President or next in the line of succession to the President.
- b. The Executive Board must then present the accusation to the accused.
  - i. This meeting will either result in formal charges or exoneration of the accused.
- c. The motion for impeachment shall be presented in writing to the accused and read before the
- e. The IFC will then vote on the impeachment.
  - i. The impeachment shall only be passed with a two-thirds vote.
  - ii. Voting must be done by secret ballot.
- f. If passed, an IFC Judicial Board hearing will take place to determine the ruling following Article IX, Sections VI-X. The IFC will convene in a closed meeting to hear the recommendation from the Judicial Board at the next scheduled general meeting. Only one representative from each chapter will be present for this meeting.
- h. The IFC Executive Vice President will read the accusations, findings, and recommendations from the Judicial Board to the IFC in the closed meeting. The accused will have five (5) minutes to speak on his own behalf; he may respond to questions deemed appropriate by the IFC Executive Board.
- i. Secret ballots will be cast by those present. Members will vote to "retain" or "remove" the

accused. A vote of 2/3 of the body shall be required for removal.

## Section VII

### Accountability of Officer Attendance

#### I. Excusals

- a. Excusals must be submitted 24 hours before all scheduled meetings, including a full report to be presented during the meeting of absence.
- b. If an officer has been unexcused for two (2) consecutive meetings, they will be scheduled to meet with the President and FSL Coordinator to discuss ways to improve attendance and meet the IFC officer expectations and guidelines.

#### II. Four Week Infraction Period

- a. To demonstrate accountability officers are expected to follow all rules stated above for four (4) consecutive weeks.
- b. If this agreement is broken during the 4-week period, another conversation will be held regarding the member's continued membership in the IFC Council. This will be held with the FSL Advisor, President, and VP of Administration, if necessary.

## **ARTICLE IX - GENERAL MEETINGS**

### Section I

#### General Meetings

- I. General Meetings shall be held biweekly during the academic year unless permitted otherwise with the approval of the FSL Advisor. Special meetings may be called by the President or by written affirmation to the IFC President by the FSL Advisor or two chapter presidents. The quorum for these meetings will be a simple majority of chapters recognized by the IFC.
- II. Motion to surpass or suspend a bylaw will not be allowed at any time in any general meeting.
- III. All meetings shall adhere to Parliamentary Procedure and Roberts Rules of Order unless exceptions are explicitly specified by these Bylaws.

## Section II

### Meeting Attendance

- I. [All new community members must attend at least two IFC meetings every semester in person.]
- II. All chapters must be represented by their presidents and IFC delegates in person at all general meetings every academic semester. Failure to do so will result in a \$20 fine for each chapter who does not attend per meeting unattended.

## [Section III]

### Attendance Requirements

- I. All fraternities must be represented at all meetings; a twenty-dollar (\$20.00) fine will be assessed for absentees.
  - a. Absent will include if a Chapter delegate or IFC Executive Member fails to complete the slides.
- II. If a chapter is absent for three consecutive meetings, they will be referred to the Executive Board for further sanctions.

## **ARTICLE X - JUDICIAL PROCESS**

## Section I

### IFC Judicial Board Jurisdiction

- I. The IFC Judicial Board is a self-governing body tasked with addressing violations of IFC policies, NIC Standards, and fraternity values. It operates independently of university conduct processes, with jurisdiction over cases involving alleged member chapter violations, including:
  - a. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
  - b. NIC Standards and recommended practices.
  - c. Campus rules and regulations (unless in conflict with NIC Standards, in which case NIC Standards prevail).
  - d. General values-based conduct of fraternity men.
- II. The Judicial Board collaborates with the university to ensure a comprehensive conduct process, respecting the university's authority for major violations like hazing and sexual misconduct. These cases will be deferred to



the university for investigation and adjudication. The IFC Judicial Board is responsible for:

- a. Adopting and enforcing an IFC Code of Conduct reflecting fraternity membership responsibilities and rights.
- b. Ensuring due process protection and providing an appeals process.
- c. Establishing progressive, educational sanctions that are not solely punitive or financial and do not restrict associational rights or student choice.

III. The Judicial Board shall inform inter/national organizations of any charges before hearings and work collaboratively when adjudicating cases that may lead to suspension or loss of IFC recognition. System-wide sanctions are prohibited except in health and safety emergencies, limited to alcohol-related restrictions for no more than 30 days.

## Section II

### IFC Judicial Board Composition

I. The IFC Judicial Board consists of:

- a. One IFC Justice from each member chapter, selected by their chapter.
- b. Chaired by the IFC Executive Vice President. If the case involves the chapter of the IFC Executive Vice President, the IFC Vice President of Administration shall become the chairman of said case.

II. The Judicial Board ensures fair representation, and justices must meet eligibility criteria and complete formal judicial training before serving on cases.

## Section III

### IFC Justice Eligibility

I. To serve as an IFC Justice, an individual must:

- a. Be an Initiated Member or New Member, in good standing, of an IFC member chapter.
- b. Maintain good academic standing with the university.
- c. Demonstrate professionalism aligned with IFC values.
- d. Have a working knowledge of the IFC Constitution, Bylaws, campus policies, and NIC Standards.

- e. Not serve concurrently as an IFC Executive Board member or as their chapter's IFC Representative or Alternate Representative.
- f. Complete judicial training prior to serving.

#### Section IV

##### Term of Office for IFC Justices

- I. Justices serve for one semester, unless reappointed by their chapter, appointed to be the chapter's IFC delegate, or elected to be a member of the IFC Executive Board.

#### Section V

##### IFC Judicial Board Hearing Justice Selection

- I. For each case, the IFC Executive Vice President will select five (5) justices based on an alphabetical rotation of member chapters. If a justice's chapter is involved in the case, the rotation skips to the next chapter.

#### Section VI

##### Judicial Board Hearing Procedures

- I. All hearings will follow these guidelines:
  - a. Attendance: All selected justices must attend. Failure to attend results in potential judicial review for the justice's chapter.
  - b. Voting Policies: Each justice has one vote. Decisions are made by majority vote.
  - c. Confidentiality: All participants must agree to keep case details, testimony, and deliberations confidential.
  - d. Process Overview:
    - i. Presentation of charges and evidence by the IFC Executive Vice President.
    - ii. Defense by the accused chapter, including calling and questioning witnesses.
    - iii. Closing statements by the accused chapter.
    - iv. Deliberation and decision by the Judicial Board.

#### Section VII

## Sanctions

- I. Sanctions may include, but are not limited to:
  - a. Letters of apology.
  - b. Educational programming or workshops.
  - c. Community service.
  - d. Monetary fines (not to exceed \$500 per infraction).
  - e. Restrictions or probationary measures (e.g., loss of event privileges).
  - f. Suspension or loss of IFC recognition for severe violations.
- II. Sanctions must be:
  - a. Progressive and educational.
  - b. Not solely punitive or financial.
  - c. Enforceable within a specified duration.
- III. The IFC prohibits recruitment restrictions as sanctions and does not impose blanket sanctions for chapters not found responsible for violations.

## Section VII

### Appeals

- I. Chapters may appeal Judicial Board decisions within two weeks of written notification, based on:
  - a. Procedural errors.
  - b. Severity of sanctions not aligning with the violation.
  - c. New evidence unavailable during the original hearing.
- II. Appeals for non-status sanctions (e.g., fines or programming requirements) are reviewed by the IFC Executive Board, requiring a two-thirds vote for modifications. Appeals for status sanctions (e.g., suspension) are reviewed by the IFC General Body, also requiring a two-thirds vote.

## Section IX

### Notification and Implementation

- I. Decisions and sanctions will be communicated in writing within three (3) business days of a hearing to the accused chapter, their advisor, inter/national organization, and relevant university officials.

- II. Sanctions begin once the appeal process is exhausted, waived, or completed.

#### Section X

##### Reporting Outcomes

- I. Final outcomes are reported to the IFC General Body and the university. Cases involving major violations (e.g., hazing or sexual misconduct) are deferred to the university's conduct process.

### **ARTICLE XI - HOMECOMING**

#### **Section I - General Policy**

Each member Fraternity of the IFC shall participate in Homecoming activities with a Sorority in accordance with a structured rotation system. This rotation is designed to promote fairness, inclusivity, and engagement among all Greek organizations

#### **Section II - Rotation System**

- Fraternities and Sororities shall be paired for homecoming based on a pre-established rotation schedule.
- The rotation shall be maintained and reviewed annually by a joint committee consisting of representatives from the IFC and Panhellenic councils.

#### **Section III - Council Discretion**

- The IFC and Panhellenic councils reserve the right to adjust the rotation due to extenuating circumstances including but not limited to:
  - a. Chapter size discrepancies
  - b. Chapter probationary status
  - c. Chapter(s) being added or removed (IFC or PH)
  - d. University policy changes
- Any adjustments must be communicated to all affected chapters in a timely manner

#### **Section IV - Participation Expectation**

- All member Fraternities are expected to engage in Homecoming activities with their designated Sorority pairing.
- If a chapter is unable to participate, they must notify the IFC and Panhellenic councils in writing at least 3 months prior to Homecoming events.

## **Section V - Enforcement and Amendments**

- Failure to adhere to the assigned rotation without prior approval may result in review by the IFC Judicial Board.
- This bylaw may be amended by a majority vote of the delegates, in consultation with the Panhellenic representatives.

## **ARTICLE XII - BYLAWS**

### **Section I**

#### **Adoption of Bylaws**

- I. The IFC shall adopt bylaws as necessary, consistent with this constitution's provisions.

### **Section II**

#### **Amending the Bylaws**

- I. The proposed amendment must be submitted in writing at a regular meeting of the IFC and presented in New Business.
- II. The proposed amendment(s) must then be referred to individual chapters by each chapter's delegate.
- III. At the next regular IFC meeting, a motion to amend the proposed sections must be made and must receive a two-thirds majority vote to pass.
  - a. If the amendment does not receive a two-thirds majority vote, it will then be tabled for further discussion and revision.
- IV. The amendment will be entered into the official copy of the Bylaws possessed by the President. The President and the FSL Advisor will then initial and date the amendment.
- V. If an amendment is deemed appropriate to be passed in the IFC Meeting in which it is being proposed, the IFC can then vote to pass the amendment immediately.

### Section III

#### Compliance

I. These newly adopted bylaws shall in no way be seen to conflict with University Policy.

#### **Revised and Amended by**

*Lucciano Minasalli - 2024-2025 Executive Vice President*

*Kolby Graham Taylor - 2024-2025 Vice President of Administration*

#### **President**

*Damian Anaya - 2024-2025*

#### **Advisor(s)**

*Sarah Edwards*

**Revised and Amended on May 8th 2025**